

The IRS Presents

One-Day Workshop for Small and Medium Sized 501(c)(3) Organizations

Hosted by MSU Billings, this workshop, presented by experienced IRS Exempt Organizations Specialists, will explain what 501(c)(3) organizations must do to keep their tax-exempt status and comply with tax obligations. This introductory workshop is designed for administrators or volunteers who are responsible for the organization's tax compliance and organization representatives who are interested in this subject.

Topics in this workshop are the "nuts and bolts" of tax compliance for exempt organizations.

Thursday, April 28, 2011
9:00am-4:00pm
Carroll College, Helena MT
Student Center, Lower Cube

\$45.00

CPE Credits available
Fees are not refundable
Space is limited to 150 participants, first-come, first-served
Pre-registration is encouraged

Intro. to Tax-Exempt Status

Benefits and responsibilities of tax-exempt status under 501(c)(3). Actions that may jeopardize tax-exempt status of an organization.

Unrelated Business Income

The definition of unrelated business income, common examples, common exceptions, and filing requirements. Includes a discussion of charitable gaming.

Employment Issues

Classification of workers and filing requirements for employees and independent contractors.
Form 990 Series

An overview of the Forms 990, 990-EZ, and 990-N

(e-Postcard), including tips on recordkeeping and answers to frequently asked questions. Includes a presentation of resources and tools available to exempt organizations to help them file accurate, error-free returns

Required Disclosures

Overview of disclosures tax-exempt organizations are required to make.

Registration on [MNA Calendar](http://www.mna-calendar.org) at www.mtnonprofit.org